

HOSTEL STATUTES

Student's Hostel of the Christian Brothers

(Anton-Böck-Gasse 20, 1210 Wien)

I. Basic Principles of the Hostel's Administration

(1) The Congregation of the Christian Brothers (in short „Congregation“) acts as a legal entity according to the canon law of the Roman Catholic Church and in compliance with article II of the concordance of 1933 this legal entity status is also officially recognized (by the Austrian Government) putting it under public law. The hostel is run by the Provincial of the Congregation and its employees.

(2) The principles of cost-covering conduct, based on economy, efficiency and practicality are essential for our administration.

II. Admission and Prolongation

(1) Basically the student hostel of the Christian Brothers is opened to all students attending an Austrian University, Academic Institute or College or undergoing an education that requires school-leaving examinations.

(2) Vacancies are filled according to intended purpose, giving priority to contractual arrangements and third-party rights. The following criteria are essential for the ranking of applications:

- a) date of application;
- b) no place of residence within the local community of the student hostel;
- c) proof of academic achievement as required by the academic sponsorship programme;
- d) preference given to impecunious students;

(3) As a matter of principle admissions are granted as from October 1st to September 30th of the following year. During the academic

year an admission at short notice until the following September 30th is possible in correspondence to § 9, article 1 of the law on student hostels. If you are interested in a prolongation of your stay you must apply in due course unless your stay cannot be granted due to justifiable reasons (renovation, e.g.)

(4) The resident can terminate the current lease prior to its contractual end by giving a three months' written notice that is accepted earliest at the end of the month, three months after the beginning of the contract of lease.

(5) The Congregation can terminate the lease in compliance with § 12 of the law on student hostels.

(6) Applications for admissions are to be filed as early as possible.

(7) Acceptance or refusal will be given without delay by the staff. An acceptance confirms the claim of a room, which does not include the claim of a specific unit.

(8) On admission or prolongation a written contract of lease, in compliance with § 5 of the law on student hostels will be signed.

(9) The contract of lease can include that a prolongation may not be possible or can only be granted to a certain date if e.g. the Hostel needs to undergo renovation.

(10) The monthly fee is assessed under the principle of cost covering as standardized by the law on student hostels.

(11) Prior to an application for renewal of contract proof of achievement, as required by the academic sponsorship programme has to be furnished, provided that a renewal is possible on the whole.

III. Student's Representation

(1) All residents are obliged to elect a Student's representation and its chair-person from their midst for a year. (§ 7 of the law on Student's Hostels)

(2) The student's representation consists of the elected representatives of each floor and their substitutes. They again elect the chair-person (student's representative) and his/her deputy from their midst. The incumbent student's representation stays in office until the new representation is announced by the chair-person. Elections are to be held by the end of October.

(3) Information and invitations are generally delivered to the chair-person in writing notifications by the Congregation being given 2 weeks prior to any dates. Failure to attend in person by the chair-person means waiving the rights of hearing and speaking.

(4) One of the student's representation's main tasks is to advocate the resident's requests towards the Congregation as well as to mediate between the hostel's administration and residents. The student representation is required to cooperate with establishing the Hostel Rules, which see to the resident's living together and the use of the different rooms.

IV. Basic Rules for the Use of the Hostel

(1) The student hostel is a separate area in the school complex, which has a separate official entrance and may only be entered and exited via this. In an emergency, all exits may be used according to the escape route plan.

(1) Each student is allocated to a certain private room (with a number). Common rooms are opened to all residents and are labelled as such.

(2) The residents are obliged to use all inventory of the hostel with great care and to avoid any action that might cause any damage beyond ordinary wear. The residents are requested to keep their room (including shower, toilet and anteroom) and the common areas clean and tidy.

(3) All residents are required not to disturb their colleagues' work by unnecessary noise. This is particularly emphasized for the quiet hours from 10 pm to 7 am. Any annoyance to neighbours in the vicinity is to be avoided.

(4) Instructions given by the Congregation and the administration are to be obeyed.

(5) Living together in a community requires that each resident is particularly cautious about tidiness and cleanliness in the hostel. Specific cleanliness is required for the common kitchen, sanitary facilities, corridors and the common rooms as well.

(6) It is strictly forbidden to hand the room and key to the hostel to any other person.

(7) It is forbidden to exchange or remove any furniture within or from the hostel or to make alterations.

(8) Windows must be closed when leaving the room.

(9) The Congregation assumes no liability for any items (goods, valuables and belongings) that the resident has taken into the hostel.

(10) The use of personal fixtures in the rooms must not interfere with cleaning or repairs. The decision if such an interference exists, is made by the administrator however, the use of electrical equipment of high power consumption is prohibited.

(11) Residents are required to report damages in their rooms or the common rooms immediately and, if repressible for the damages, to pay for their repair. In double rooms both inmates are liable for damages if the responsible party cannot be identified.

(12) No pets are allowed in the hostel.

(13) Weapons of any kind/type must not be taken into the hostel.

(14) It is forbidden to allow anybody to stay overnight or to live in one's room.

(15) The Congregation reserves the right to carry out events in the common rooms or to allow them to be held by third parties.

(16) Notifications made by the Congregation and the Admonition on the notice board are binding.

(17) Residents and their guests must obey the existing laws. Each resident must register at the Residence Registration Authorities himself. Any events (parties e.g.) arranged by the residents must correspond with the law on Events and must not disturb other residents or neighbours. However, prior to any event the argument of the Congregation must be obtained.

(18) The monthly payment is due either in advance by the 5th of each current month in cash or to be transferred via standing order.

(19) Each resident has to pay a deposit. This deposit sum is to cover any damages or losses by the resident and her/his liabilities. The deposit will be returned minus a cleaning fee of € 80,--, if there are no liabilities towards the KONGREGATION, a copy of the withdrawal of registration form has been submitted and the room has been checked.

(20) The Congregation or the administration will caution a resident offending against the Hostel Statutes. The resident is expected to heed such a warning carefully.

v. Religious Hostel

The residents are informed that the Congregation is a catholic religious order. It can be expected that residents refrain from any actions that are unacceptable to the Congregation as a Catholic religious order. Agitation and events against the Catholic Church are in particular unacceptable.

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